

The meeting was called to order by Board Vice President Adi Nikitinsky at 7:07 p.m.

**ATTENDANCE**

Ms. Michele Arminio  
Ms. Kathleen Belko  
Ms. Karen Bierman  
Mr. Ken Chiarella  
Mr. Adi Nikitinsky  
Mr. Andy Paluri  
Ms. Rupa Siegel  
Ms. Chrissy Skurbe  
Mr. Peter Tufano

**JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT**

Mr. Paul Rutsky

**STAFF PRESENT**

Dr. Dori Alvich, Superintendent of Schools  
Dr. Adam Layman, Assistant Superintendent of Schools  
Mr. Michael C. Gorski, Business Administrator/Board Secretary

**STUDENT BOARD MEMBER REPRESENTATIVES**

Ms. Kayleigh Craver  
Ms. Samaara Jain

**ATTORNEY PRESENT**

Mr. Vito Gagliardi, Porzio, Bromberg & Newman, P.C.

**MEMBERS OF THE PUBLIC** – approximately 104

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted March 11, 2021:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

**Instructions for making a public comment:**

1. To make a public comment, please use the “raise hand” feature.

2. When you are called on to speak during public forum your microphone status will be set to UNMUTE. Please do not attempt to UNMUTE yourself as this may cause your microphone to stay MUTED.
3. When called upon, you will be given the option to share your device's camera with the rest of the panelists and attendees during your speaking time. If you choose to do this simply click the "video camera" icon.
4. After you are unmuted, please state your name and address. Each statement made by a participant shall be limited to four minutes' duration, or less, in accordance with Board Bylaw 0167.
5. After you are finished speaking you will be muted and your permission to share your camera will be disabled.
6. Please turn off the "raise hand" feature.

### **APPROVAL OF MINUTES**

A motion was made by Mr. Paluri and seconded by Ms. Bierman to approve the minutes for the Public Board of Education Meeting, February 17, 2021. Motion carried.

A motion was made by Mr. Tufano and seconded by Ms. Belko to approve the minutes for the Closed Session Meeting, February 17, 2021. Motion carried with Mr. Chiarella recusing.

A motion was made by Mr. Tufano and seconded by Ms. Skurbe to approve the minutes for the Public Board of Education Meeting, February 22, 2021. Motion carried with Mr. Chiarella recusing and Mr. Rutsky abstaining.

A motion was made by Mr. Tufano and seconded by Ms. Belko to approve the minutes for the Closed Session Meeting, February 22, 2021. Motion carried with Mr. Chiarella recusing and Mr. Rutsky abstaining.

### **STUDENT BOARD MEMBERS' REPORT**

Ms. Craver reported the following: Woodland Student Council will be having Spirit Week weekly on Wednesdays until the end of the school year; Woodland and Mill Lake celebrated Read Across America; Mill Lake is recognizing Disabilities Awareness Month where each day they are focusing on a different type of disability; the Middle School held a virtual music recital on March 9<sup>th</sup>; the High School the 2021 Spring Coffee House video was released; the One Book Read will be held at the High School tomorrow; and the MTHS HOSA Club will be hosting a Dunkin Donuts fundraiser on Friday.

Ms. Craver extended congratulations to the Boys & Girls Basketball Teams for placing first in their Greater Middlesex County Competitions and the Boys & Girls Bowling Teams who placed first in their POD Tournaments.

Ms. Craver reported that both she and Ms. Jain reached out to their classmates via social media and requested that they contact them with any concerns or suggestions they can bring to the Board. Lastly, Ms. Craver reported that high school students are looking forward to going back five days in April.

Due to technical difficulties Ms. Jain was unable to provide a report this evening.

**PRESENTATION & PUBLIC HEARING OF THE PRELIMINARY 2021/2022 SCHOOL BUDGET**

Dr. Alvich, Dr. Layman and Mr. Gorski provided a presentation on the 2021-2022 Preliminary Budget. The presentation included facility needs, projected student growth, curriculum needs, instructional equipment, transportation needs, projected student enrollment, funding, and revenue sources. Mr. Gorski stated that the 21/22 Budget presentation will be posted on the district website.

A motion was made by Mr. Chiarella and seconded by Ms. Bierman that members of the Monroe Township Board of Education approve the resolution below:

Be It Resolved, by the Monroe Township Board of Education that the 2021/22 Tentative General Fund Budget be adopted in the amount of \$129,729,771 and a Tentative General Fund Local Tax Levy in the amount of \$110,223,519 and a Tentative Special Revenue Fund in the amount of \$1,296,687 and a Tentative Debt Service Budget in the amount of \$10,289,968 and a Tentative Debt Service Local Tax Levy in the amount of \$10,092,104. Whereby, the Tentative 2021/22 Budget totals \$141,316,426; and

Whereas, the Monroe Township Board of Education has been notified of state aid amounts; and

Whereas, such state aid amounts are:

For 2021/22 the Categorical Special Education Aid is \$5,017,004; and

For 2021/22 the Categorical Security Aid is \$103,764; and

For 2021/22 the Categorical Transportation Aid is \$2,753,019; and

For 2021/22 the Debt Service Aid is \$197,863; and

Whereas, the Monroe Township Board of Education has estimated a State Aid amount pursuant to application; and for 2021/22 the estimated Extraordinary Aid amount is \$397,484; and

Whereas, Policy #6471 and N.J.A.C. 6A:23A-7.3 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for 2021/22 school year.

Now, Therefore Be It Resolved, that the Monroe Township Board of Education hereby establishes the school district travel maximum for the 2021/22 school year at the tentative sum of \$158,422; and

Be It Further Resolved that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded; and

Be It Further Resolved that Monroe Township Board of Education authorizes the transfer of \$500,000 from the General Fund iPad Reserved Fund Balance - iPad Insurance Fund to provide revenues for the anticipated refresh of high school instructional devices; and

Be It Further Resolved that members of the Monroe Township Board of Education authorize and approve a withdrawal from the "Capital Reserve Account" in the amount of \$550,000 to "Fund 12 Construction Services", account #12-000-400-450, for the partial roof replacement of the

Monroe Township Middle School 1997 wing including ancillary support roof structures, for which an amendment to the District's Long Range Facilities Plan will be submitted and a project number will be applied for; and

Whereas, due to the consistent student enrollment growth, facilities needs, and other priorities set forth in the Board's Budget Philosophy resolution, the Board is budgeting to maximum spending authority.

Now, Therefore Let It Be Resolved, that the Superintendent of Schools and the Business Administrator/Board Secretary file the required documents with the Executive County Superintendent.

Mr. Chiarella stated that he was pleased to see that taxes were being lowered and there were no cuts made to transportation or student programs. Regarding the 3% increase in ratables that Mr. Gorski mentioned, Mr. Chiarella reminded the Board that the 3 % is good short term but, in the end, it will cost the district more as additional schools will be needed with the increase to the housing development.

Mr. Paluri inquired what data is used to determine equalization aid. Mr. Gorski referred him to the state aid notice that is posted on the district website which details the figures that are used for the calculation of local fair share. Next, Mr. Paluri inquired about the possibility of obtaining a four-year lease instead of a three-year lease for the iPads and put some of the funds towards addressing capital needs. Dr. Alvich explained that a four-year lease had been done in the past and it proved to be more expensive as the AppleCare insurance is not offered after three years and the district receives significantly less from the sale of them after three years. Lastly, Mr. Paluri expressed concern with the low percentage that is aimed for capital improvements. Mr. Gorski provided details of the Long-Range Facility Plan that is intended to address facility needs.

Ms. Arminio requested that Mr. Gorski inform the public of the current district debt. Mr. Gorski responded that it is approximately \$119,000,000 and that the exact number can be found in the Comprehensive Annual Financial Report (CAFR) found on the district website. Mr. Gorski added that the debt has been decreasing by about six million a year.

#### **PUBLIC FORUM ON BUDGET HEARING**

Sarah Aziz 3 Launcelot Drive – thanked administration for their work with the budget and inquired about decreases in miscellaneous revenues and federal aid shown on the schedules that were provided.

Roshni Shah – due to the anticipated time of the second public forum, Ms. Shah inquired if her child could speak during the first public forum even though the topic didn't pertain to the agenda. Ms. Arminio advised that she could grant that for the next public forum but not now as this public forum is set for budget related comments only.

A motion was made by Mr. Chiarella and seconded by Ms. Belko to close the public forum on the Budget Hearing. Roll call 9-0-0-0-1. Motion Carried with Mr. Nikitinsky being absent from vote.

Roll call on Tentative Budget 9-0-0-0-1. Motion Carried with Mr. Nikitinsky being absent from vote.

### **COMMITTEE REPORTS**

Mr. Ken Chiarella, Chairperson of the Finance Committee, reported the committee was presented general information on the 2021/22 Budget and was informed that the tax consequence was a 1.6 cent decrease to the average assessed home.

Mr. Gorski provided the committee with an update to the Jamesburg tuition calculation and provided a schedule of adjustment for the sending/receiving relationship with Jamesburg for the year ended 06/30/20. The update indicated that Jamesburg overbudgeted and paid tuition for students, in excess of actual A.D.E. (average daily enrollment) and paid a tuition rate greater than actual. The result was budgeted payments exceeding actual cost by \$292,265.55. This overpayment will be applied against the indebtedness bringing the balance down to \$1,284,450.77.

Next, Mr. Chiarella reported that per his request, the committee discussed the advantages and disadvantages of going above CAP in the budget for trailers or modular units to alleviate unhoused students. Mr. Chiarella explained the potential effects of doing that and stated that any second question would require an April election, and any amount approved by the voters above the 2% cap would add to the levy for future budgets.

Ms. Chrissy Skurbe, Chairperson of the Community Engagement & Communication Committee, reported that the committee met and received an update on using Facebook to communicate to the community, noting that followers have increased. The district has posted more, and they are receiving good feedback from the community. The committee asked if there was a way for the page to be denoted as “official” due to other Facebook pages that are named in such a way that they confuse the public into thinking they are the Facebook page of the district. Adding “official” will eliminate the questions of the community as to what they should be looking at for the official message of the school district. Dr. Alvich said she would discuss it with Mr. Feldman. Ms. Skurbe further reported that Dr. Alvich spoke to Mr. Feldman and he has reached out to Facebook.

Ms. Skurbe reported that the committee discussed the next steps in advocating for fair funding. Mrs. Arminio suggested using Facebook since it seemed to be used by many in the community. The committee agreed with of a letter writing campaign to be created and shared with the community via Facebook. The committee discussed the possibility of rescheduling the meeting with legislatures. Ms. Arminio said she would reach out to NJSBA to review our fair funding fight.

Next, the committee discussed advertising opportunities at our facilities. Mr. Gorski stated that there is a line item in the budget of \$100,000 for advertising revenues but, due to the pandemic, this was on hold. The committee agreed that if this line item is in the budget, then the district should be looking into ways to meet that budgeted revenue. The committee agreed to invite Mr.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held virtually on March 15, 2021.

Dowling, the new Athletic Director, to the next meeting as he has some experience with sponsorship with advertising on sports fields.

Lastly, Mr. Gorski and Dr. Alvich shared an update on the grants the district has received to date.

Mr. Paluri reported that Assembly Bill 2455, which establishes a pilot program that supports the robotics programs has recently passed and is awaiting approval from the Governor. Next, Mr. Paluri spoke of a bill that is passing through Assembly and should be followed regarding student psychological impact from Covid.

Ms. Chrissy Skurbe, Chairperson of the Policy Committee, stated that the committee met and reviewed the following policies:

ByLaw Guide 0145 which addresses board member removal from the Board in accordance with New Jersey statute N.J.S.A. 18A:12-3 which indicates that any member who fails to attend three consecutive meetings of the Board without good cause may be removed. The existing statute does not specify whether meetings meant any board meeting or regular board meeting. The Bylaw provides that a Board of Education is authorized to act if a board member fails to attend three consecutive meetings of the Board, without any limitation regarding the meeting's designation as a special, regular, or workshop meeting. This interpretation broadens a Board's authority to remove a board member who misses three consecutive meetings without good cause. In addition, the revised Bylaw Guide indicates a board member will be provided at least forty-eight-hour notice in advance of the meeting in which a vote is to be taken to remove the member. Ms. Skurbe stated that this ByLaw is mandated, and the committee is removing the word regular from the policy.

Regulation 1642/ Earned Sick Leave – Strauss Esmay has updated Regulation Guide 1642 to incorporate the pertinent amendments to N.J.S.A. 34:11D-1. The revisions to the statutes do not require any update to Policy Guide 1642. Ms. Skurbe added that this is a mandated regulation.

Policy 1643/ Family Leave - Strauss Esmay has included the revisions made to the NJFLA addressing the new communicable disease provisions in Policy Guide 1643 as these provisions are permanent and do not have an expiration date. Policy Guide 1643 consolidates Policy Guides 3431.1, 4431.1, 3431.3, and 4431.3 into one document, these Guides should be abolished tonight with one motion. Ms. Skurbe reported that policy is a mandated as well.

Policy 1648 Restart and Recovery Plan - the committee requested that the Restart and Recovery Policy be reconciled with the Restart and Recovery Plan that was sent to the State and on the District website to ensure both documents are up to date. The committee also requested that the Policy and the Restart and Recovery Plan can include the Covid 19 Guidelines for Quarantine and Isolation that is currently a separate document. The committee asked to update the restart committee to include the current board president, board vice president and attorney. It was also asked that the Pandemic Response Teams are updated, specifically the HS Pandemic Response Team as some members are not listed.

The committee recommended that the administration schedule restart committee meetings on a regular basis. It was discussed that the school pandemic teams should meet and then bring back feedback to the restart committee, which should then meet to make recommendations to the Board. It was also discussed that since the reorganization of the Board in January, the Board has not been part of any discussion of the planning for opening the schools. The committee recommended to administration to develop the next phases in the reopening of the schools.

Regulation 5420/Reporting Pupil Progress - The committee previously asked that this regulation be reviewed by administration. This regulation was reviewed, and the committee added the following statement: If the grade falls below failing at any time after the mid-point of the marking period, parent(s) or legal guardian(s) and pupils will be notified in writing prior to the end of the marking period.

Ms. Kathleen Belko, Chairperson of the Curriculum Committee, reported that the committee met earlier this evening and reported that Dr. Roselle provided the committee with a very thorough presentation on curriculum development and how to browse for curriculum documents. Next, Ms. Belko reported that the Computer Science and STEM Education presentation that was on the agenda was rescheduled to the April meeting.

Mr. Peter Tufano, Chairperson of the Buildings, Grounds & Transportation Committee, reported that the committee met on March 15<sup>th</sup> and administration presented bid results for the School Safety Flashing Traffic Signs Project. Quality Electrical Construction Company of Holmdel, NJ is the apparent low bidder for the project in the amount of \$93,700.00, which is below the original construction estimate. Administration has worked with the Township on a shared service agreement for this project. The Township will cover the entire cost of the project. A recommendation will be put forth at the next public meeting for board action.

Next, regarding the Stadium Turf, Track and Bleachers Project, administration provided an overview on the history of these components and new the Monroe Township Athletic Director Sean Dowling spoke about his vision for improving and expanding upon these items in a replacement upgrade project. Committee members requested that consideration be given to adding a rebound wall for use by lacrosse programs as well as upgrading the baseball and softball fields at the facility. The committee directed Mr. Dowling to work with administration to develop an athletic wish list outlining the proposed projects. The wish list will be presented at the next public meeting for discussion by the full board.

Next, administration provided photographs and showed rebates that were received in the amount of \$30,000.00 and \$2,400.00 for electrical lighting upgrade with the NJ Clean Energy Program Lighting Upgrade Projects. Special recognition was given to High School Building Manager Dominick Tringali for spearheading the replacement project at the High School which was performed with district labor and it was a 100% return on investment. The new light fixtures will provide improved lighting quality and decreased utility cost for years to come.

Administration advised that they had checked the user reference provided by Jim Shields of Pride Restoration. The user, an eighth-grade math teacher from the state of Georgia highly recommended the product which is used in her school. She also uses the system in her home. She highlighted the

advantage of students being able to use the product themselves without the need for PPE or activation times which are typical for many cleaning products. Furthermore, Pride Restoration provided a formal proposal for supplying (8) units at a cost of \$44,000.00. However, administration noted that we have yet to see a Manufacturer's Data Sheet on the proposed equipment, which should be reviewed before any commitment is made. Committee members indicated that they would review with the full board the option of purchasing one machine for use at one school on a trial basis.

A motion was made by Mr. Tufano and seconded by Ms. Skurbe to task administration through the facilities director to prepare a report documenting a comparison between the current cleaning product Brutab used in the district to the hypochlorous acid machine that is under discussion and consideration by the buildings, grounds, and transportation committee. At such time that the report is presented to the full Board at the April 26, 2021 public board of education meeting, the Monroe Township Board of Education may authorize and approve one hypochlorous acid machine and related products to be used as a trial by the facilities department as recommended by the board of education buildings, grounds, and transportation committee.

Ms. Arminio explained that due to many concerns from the public and some board members she thought it would be appropriate that Mr. Tague prepare a written report so there would be a record of the comparison for presentation to the full board. Ms. Arminio added that the district has enough Brutab on hand that can be used during the trial period.

Mr. Rutsky inquired if it would be possible to negotiate the use of a loaner for the trial instead of purchasing a machine. Ms. Siegel inquired how this product will be measured against the Brutabs that are currently being used. Mr. Tufano responded that Dr. Lynch previously recommended using a testing strip.

Mr. Paluri stated that he doesn't understand the need for this machine, the district has been told that it is not safe, it is being endorsed by someone from Georgia, and not utilized in any New Jersey schools. Ms. Skurbe stated that the committee discussions have been centered around eliminating chemicals in the buildings and despite some fear mongering going on in the community, it has never been proven that this type of cleansing unit was dangerous to the students and staff. Ms. Skurbe added that the committee agreed that it will be beneficial to the district not only by saving money in the long run but by eliminating harmful chemicals. Mr. Tufano added that the product is vastly used in the medical field as well as other school districts.

A motion was made by Ms. Belko and seconded by Ms. Bierman to call the question. Roll call 9-1-0-0-0. Motion carried with Mr. Paluri voting no.

Roll call on Mr. Tufano's motion 9-0-1-0-0 motion carried with Mr. Paluri abstaining.

Mr. Adi Nikitinsky, Chairperson of the Personnel Committee, reported that a special board of education meeting has been scheduled for March 22, 2021 6:00 p.m. for the purpose of In-House Counsel interviews.

### **PUBLIC FORUM**

R.S. Oak Tree student - requested that the Board allow students to go back to full days with lunch and recess before his second-grade year ends.



Tim Eosso 2 Allison Court – requested that both of the emails that he sent to the board president and administration regarding parental and political involvement in sports and clubs, be sent to the policy committee for review. Next, Mr. Eosso inquired why an OPRA request that he submitted was denied by the attorney instead of Mr. Gorski who is the Custodian of Records.

Prakash Parab 33 Dayna Drive – stated that surrounding towns are getting 50% to 60% in equalization aid and Monroe receives -0-. Mr. Parab inquired what types of corrections can be made so Monroe receives equalization aid. Mr. Parab also stated that he was pleased with the budget presentation and increase in special education and inquired why there were no additions for STEM.

Pradeep Melam 4 Jake Place – inquired about the trend for per pupil costs and how it is being measured to calculate costs for Jamesburg. Mr. Melam also inquired if programs such as the freshman orientation, that had previously been cut can be put back into the budget, adding that these programs may be small but they make a high impact to the students.

Brian Fabiano 19 Patricia Place – stated that he spoke with a district that purchased a hypochlorous acid machine and is utilizing it throughout their district. Mr. Fabiano relayed some of the positive results that he had learned from that conversation and expressed his support for the use of this machine.

Catherine Hunt 121 Lowell Lane - thanked Mr. Gorski for his work on the Budget and stated that she understands the frustration with the lack of Monroe's fair share of funding. Ms. Hunt suggested that residents urge local representatives to seek an update to the outdated system of the funding formula. Ms. Hunt recommended that the Board consult the New Jersey School Boards Association Field Representative for information on utilizing a hypochlorous acid machine in the schools. Ms. Hunt advised that the Board should consult Public Employees Occupational Safety and Health (PEOSH) who governs indoor air quality standards and see what New Jersey schools abide to. Lastly, Ms. Hunt stated that experienced members on the Board should be appointed to committees relating to their experience.

Sarah Aziz 3 Launcelot Drive – expressed her objection to utilizing the machine that produces hypochlorous acid which has been proposed by the budget committee.

Neha Desai 3 Forest Park Terrace (comment submitted electronically) –  
I am against Peter Tufano's plan to purchase of equipment to manufacture hypochlorous acid at our school. This process will produce a weaker concentration of hypochlorous acid that will not be as effective in killing viruses. Using this equipment will endanger our staff and students. The same machine that may be suitable for home use is not suitable for our public schools. I support the recommendation of environmental hygienist, Dr. Richard Lynch, who recommended using BruTabs to produce hypochlorous acid in our schools. BruTabs have an EPA registration number and superior quality control. Why didn't the BOE investigate why no other NJ school district uses equipment to manufacture disinfectant on-site? Why did we pay for Dr. Lynch's expert opinion when we are going to rely on Peter Tufano's opinion? If we don't trust in the expert, then who should we believe in. I don't want my child's school to be the guinea pig for this science experiment. We need to use BruTabs like other public schools and not waste money.

Steven Riback 23 Riviera Drive (comment submitted electronically) -

I find it difficult to believe that the possible purchase of a machine to produce hypochlorous acid is still being considered. Here's what I see: Our budget is tight. We purchased enough Bru Tabs to last until July. The money for this machine can be better used for educational purposes. It was stated that the cost of Bru Tabs will decrease to about \$12,000/year. Our environmental scientist, Dr. Lynch, has stated that using Bru Tabs, which meet OSHA standards (the proposed machine does not), produces the same disinfectant as this machine but with better quality control. He further stated that with the machine, we would be manufacturing the product which increases both health and safety risks. This could also impact our insurance premium. This machine is not used in any NJ public school but mainly in retail stores and produces a weaker disinfectant than Bru Tabs. I have learned that Bru Tabs 6S is an EPA registered hospital grade disinfectant and safer to use around children. So, we are currently using a product that is paid for, more potent, meets OSHA standard, is sustainable, safer, and easy to use. Why are we still looking into this machine? Now, I need to address something that is disturbing. I received an email from a member of this Board's majority accusing me of working on an email campaign for this Board meeting. It said while I have a right to do so, I shouldn't be hiding behind surrogates. First, I have for many years been outspoken on issues in this town. I spent six years on our BOE and while I chose not to seek a third term, this does not mean I am no longer interested and will not speak out. I have spoken to three people over the past few days (one who asked me to call her) concerning the issue of the hypochlorous acid machine. I told them my opinion and informed them that they could speak at a board meeting or write in a question or comment. I never thought inviting people to speak or write to the Board was "hiding". I not only expressed my view here today but have done so on Monroe Twp. Education previously. I will continue to do so as it's my right as a citizen. I would think that board members would welcome the discourse and more people getting involved as this majority claims to want improved transparency and communication.

Les Linet, M.D. 2 Trent Road (comment submitted electronically) -

At the December & January BG&T meetings, the district invited environmental hygienist, Dr. Richard. Lynch, to evaluate Peter Tufano's proposal to purchase equipment for "homebrew" hypochlorous acid disinfectant at our schools. At both the Dec and Jan meetings, Dr. Lynch discouraged our school district from purchasing the "homebrew" equipment because he believed it posed both a safety and legal risk. Our in-house financial expert, Michael Gorski, said that using this equipment could create liability issues for us. Our in-house facilities expert, Jerry Tague, said he was concerned about a lack of quality control. At the January meeting, the homebrew equipment vendor acknowledged that his clients were primarily retail stores and some churches--NOT SCHOOLS. No other school district in New Jersey uses this equipment—most school districts and hospitals use the BruTab product because the hypochlorous acid it produces has an EPA registration number. At the January BG&T meeting, Dr. Lynch, again raised safety concerns about the "homebrew" equipment and mentioned that 6 teachers were hospitalized in New York after their school district tried to themselves manufacture hypochlorous acid disinfectant in their school rather than using BruTab for hypochlorous acid. Mr. Tague said that the hypochlorous acid produced by the "homebrew" equipment has a concentration of 575 parts per million (ppm) whereas the BruTab is around 1,300 ppm. Thus Brutab produces a stronger concentration". If the homemade manufactured product concentration of hypochlorous acid is lower than the BruTab's, the Bd of Ed might face liability if the "homebrew" equipment

produces a disinfectant that is less effective in destroying COVID and flu viruses. I am frankly more comfortable trusting scientists. Dr. Richard Lynch is an environmental hygienist, and he recommends the BruTab product for hypochlorous acid disinfectant. With all due respect to Peter Tufano, I concur with him when he acknowledged that he himself is not a scientist.

Virginia McGinnis 325 C Nantuckett Lane - (comment submitted electronically-vmcginnis1@outlook.com)

To whom it may concern,

Members of the BOE are suggesting of buying appliances to make hypochlorous acid on site. As I understand Dr. Lynch at the December, 2020 BOE meeting the making of the acid each batch would require to be tested and receive an EPA registration number. How does the BOE expect to do this? Has the BOE contacted the EPA OR CDC to see if this can be used in schools? The BOE is IGNORING our TAXPAYER PAID EXPERT and dependent on Google searches by BOE members that are not experts. Wasting taxpayers money if they are not listening to our paid expert. Brutab is already EPA approved and registered to use in schools and we have a supply of it. What are the cost involved including insurance, employees time making this acid, bringing it to be approved by the EPA, etc.? What does the CDC or EPA recommend regarding these machines for schools? Obviously, they would not recommend them since they do not have a registration number. Additionally, it seems this homemade disinfectant has questionable potency in an institution vs. in a home setting to be an effective disinfectant for institutional use. I would also like to know what the fire inspector, hazmat and health department suggest in making this disinfectant chemical on site. Do they approve of this being made in schools? Has it been discussed with them? Why are we hiring experts if the BOE is NOT listening to them?

#### **ASSISTANT SUPERINTENDENT REPORT**

Dr. Layman thanked the staff, parents, and community for all their efforts during this pandemic.

Dr. Layman reported that for the holiday season the MTHS Environmental Club raised \$2500.00 for each of the following organizations:

The Deacons Food Pantry in Jamesburg

RISE Hightstown

Trenton Soup Kitchen

The club also started a new podcast titled Every Action Counts, that focuses on environmental issues.

Dr. Layman further reported that the MTHS Green Team, an environmental action club committee, is focusing on completing actions and compiling documentation to assist in certifying Monroe Township High School as a "Green School".

Next, Dr. Layman reported that the MTHS Unified Activities Program, Project FUN held a show and tell meeting where they showed talents, pets, and special mementoes with their peers and choose a tasty treat to make for their families for the holidays. The Unified Fitness Program has been working out virtually with Coach Vogtman, engaging in Zumba classes and doing yoga with a yoga instructor where they practice meditation and relaxation.

Lastly, Dr. Layman reported that the fall and winter teams had a tremendous start to the sports programs this year.

### **SUPERINTENDENT'S REPORT**

Dr. Alvich provided history on the Strategic Action Plan and announced that a virtual meeting has been scheduled for April 6, 2021 at 7:00 p.m. and invited all community members to join for the meeting.

Next, Dr. Alvich reported that tomorrow she will be testifying at the Senate Budget Hearing to state the district's needs for fair funding.

Lastly, Dr. Alvich reported that the plan is to have hybrid students in the buildings five days a week beginning April 12, 2021. Pre-K and Kindergarten will be four days a week.

### **PERSONNEL**

A motion was made by Mr. Paluri and seconded by Ms. Bierman that Personnel Items A-AE be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

### **BOARD ACTION**

A motion was made by Mr. Chiarella and seconded by Mr. Tufano that Board Action Items A-M be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

### **BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS**

Due to questions regarding the dates in the contract for Item I/ Camden County Education Services Commission, it was removed from the Business Administrator's Report prior to the vote.

A motion was made by Mr. Paluri and seconded by Mr. Chiarella that Board Action Items A-H be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. The vote included the Jamesburg Representative where appropriate. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

### **BOARD PRESIDENT REPORT**

Ms. Arminio asked the community to be mindful when traveling over spring break as it may put getting the students back in school in danger. Ms. Arminio stated that with the Budget being very tight, sometimes there will be respectful disagreements amongst the Board as they engage in the best interest of all students and reminded all that they should be respectful of all new ideas that are brought to the Board.

### **OTHER BOARD OF EDUCATION BUSINESS**

Mr. Chiarella stated that March is Developmental Disabilities Awareness Month. Dr. Alvich reported that Mr. Flaum and Ms. Ruela have been sending flyers and information out to parents,

staff, and the community daily in collaboration with the Special Education Parent Advisory Group (SEPAG).

Ms. Siegel reported that she received a donation from Mr. and Mrs. Vallabhaneni and made a motion which was seconded by Mr. Chiarella that the members of the Monroe Township Board of Education accept and acknowledge the donation of \$5,000.00 from Surendra and Purnima Vallabhaneni to be utilized for five (5) \$1,000.00 need-based scholarships for five (5) graduating seniors who will be attending college in September 2021. Roll call 10-0-0-0-0 Motion carried.

Mr. Paluri acknowledged the generosity of Surendra and Purnima Vallabhaneni adding that this is the second year in a row that they have provided these scholarships. Mr. Paluri commended Ms. Arminio on her comment regarding respectful disagreements between board members, reiterating that they all have the best interest of the staff and students.

Ms. Skurbe reported that she along with Ms. Belko and Ms. Bierman, attended the second part of NJSBA Governance I Training. Ms. Skurbe reported that it was very informative, and they have learned a lot regarding ethics charges and Harassment, Intimidation, and Bullying (HIB). Ms. Skurbe suggested inviting NJSBA to a meeting stating that it is important for the Board, staff, and community to better understand the laws relating to HIB. Ms. Skurbe further reported that NJSBA informed them that board committees can decide who takes the minutes of their committee meetings.

Regarding Developmental Disabilities Awareness Month, Ms. Belko reported that there are some excellent articles on the official Monroe Township Board of Education Facebook page.

Mr. Rutsky reminded the public that if they are aware of anyone who is not doing well or struggling the district has a center for counseling services that are available to help.

### **PUBLIC FORUM**

Roshni Shah (comment submitted electronically) -

I am writing this letter as a concerned parent regarding the lack of planning and foresight demonstrated by our district administration leadership. We started the year virtually and did not begin the hybrid model until November 16th - well after many of our neighboring districts who opened in September and October. We then moved to full remote learning on December 16<sup>th</sup> and opened back up early February. It took until March 4th for the parents to receive a survey to indicate their desire to expand the hybrid program to 5 days a week on April 12th. Many of our neighboring districts have sent surveys to the parents in January and expanded the hybrid program in February. While I suspected that our district did not have a detailed plan on opening up in various phases, it was not confirmed until I watched the policy meeting when Board Member Chrissy Skurbe asked for a phased plan on return to school from now until September and beyond. She also asked for a cadence on when the Restart and Recovery committee should meet and was told that the committee only met to develop the plan. They haven't met since that time because "the plans had not changed". Yet, when asked for a phased approach, Dr. Alvich pushed back because "everything is constantly changing". This is a perfect example of where we fall short and consequently have our children in school less than our neighboring districts who have a proactive approach, such as South Brunswick. Our children deserve more. They deserve

an organized, well laid out plan for the remainder of this year and for the 2021-2022 school year. This should be a priority, and for once our administration leadership needs to be proactive rather than reactive. Some of our neighboring districts are rolling out opening 4-5 full days and we need to step up and start planning for this also. I look forward to seeing positive changes and hope we get the children back into the buildings full time.

Thank you for your time.

Brian Fabiano 19 Patricia Place – regarding prior public comments on the hypochlorous acid machine, Mr. Fabiano stated that the focus should be less on politics and more on the safety of all students and their education, as there seems to be orchestrated hit pieces on one particular board member. Next, Mr. Fabiano asked several questions regarding OPRA Requests. Lastly, Mr. Fabiano questioned why the petition that was sent to the Board regarding ethics charges filed against an administrator, who plead guilty wasn't addressed.

Prakash Parab 33 Dayna Drive – expressed concern with the lack of fair funding Monroe receives. Next, Mr. Parab stated that the community does not want to see any temporary trailers in the Budget and stated that they will denounce it if there are any. Lastly, as a scientist, Mr. Parab offered his services on the Brutab and hypochlorous acid machine discussions.

Betty Saborido 2 Barrymore Drive - regarding the Budget presentation, Ms. Saborido stated that every year how much the district spends on special education is presented, but it never conveys to the public that 59% of the state aid is special education aid and almost 84% of federal aid is from special education. Ms. Saborido requested that administration be upfront with the funds that the district is receiving in future presentations. Lastly, Ms. Saborido thanked Dr. Layman on the terminology that he used during the curriculum committee meeting earlier this evening, adding that it was less derogatory than what has been used in the past.

Tim Eosso 2 Allison Court – echoed Mr. Fabiano's concerns with difficulties with OPRA requests and ethics charges against an administrator. Next, Mr. Eosso informed the public that he has devised a plan to assist senior citizens and other residents in need with rides to receive the Covid-19 vaccination.

Pradeep Melam 4 Jake Place – suggested that members of the public who submit comments electronically should have their addresses read. Mr. Melam inquired how specific (i.e., the name of a document not just the information requested) must be when submitting OPRA requests.

### **CLOSED SESSION RESOLUTION**

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held virtually on March 15, 2021.

A motion was made by Mr. Paluri and seconded by Ms. Belko that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 11:12 p.m.

Returned to Public Meeting at 11:33 p.m.

**PUBLIC FORUM** - None

**NEXT PUBLIC MEETING**

In Ms. Arminio's absence Mr. Nikitinsky closed the meeting by stating that the next public meeting of the Monroe Township Board of Education will convene at 6:00 p.m. on Monday, March 22, 2021.

**ADJOURNMENT**

A motion was made by Mr. Paluri and seconded by Mr. Tufano that the meeting be adjourned. Motion carried. The public meeting adjourned at 11:37 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael C. Gorski".

Michael C. Gorski, CPA  
Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or <https://monroetv.viebit.com/index.php?folder=Board+of+Education>



**Monday, March 15, 2021**  
**MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA**

**PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING**  
**ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY**

**VIRTUAL MEETING**  
**7:00 P.M.**

**Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.**

**The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.**

**The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.**

## **1. CALL TO ORDER**

## **2. PLEDGE OF ALLEGIANCE**

## **3. ROLL CALL**

<b>Subject</b>	<b>A. BOARD MEMBERS</b>
Meeting	Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information
Ms. Michele Arminio Ms. Kathleen Belko Ms. Karen Bierman Mr. Ken Chiarella Mr. Adi Nikitinsky Mr. Andy Paluri Ms. Rupa Siegel Ms. Chrissy Skurbe Mr. Peter Tufano	

### **JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)**

Mr. Paul Rutsky

### **STUDENT BOARD MEMBERS**

Ms. Kayleigh Craver  
 Ms. Samaara Jain



## 4. STATEMENT

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### Subject A. STATEMENT

Meeting Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 4. STATEMENT

Access Public

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted March 11, 2021:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

#### Instructions for making a public comment:

1. To make a public comment, please use the "raise hand" feature.
2. When you are called on to speak during public forum your microphone status will be set to UNMUTE. Please do not attempt to UNMUTE yourself as this may cause your microphone to stay MUTED.
3. When called upon, you will be given the option to share your device's camera with the rest of the panelists and attendees during your speaking time. If you choose to do this simply click the "video camera" icon.
4. After you are unmuted, please state your name and address. Each statement made by a participant shall be limited to four minutes' duration, or less, in accordance with Board Bylaw 0167.
5. After you are finished speaking you will be muted and your permission to share your camera will be disabled.
6. Please turn off the "raise hand" feature.

## 5. APPROVAL OF MINUTES

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### Subject A. APPROVAL OF MINUTES

Meeting Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 5. APPROVAL OF MINUTES

Access Public

Type Information

Public Board of Education Meeting, February 17, 2021  
 Closed Session Meeting, February 17, 2021  
 Special Public Board of Education Meeting, February 22, 2021  
 Closed Session Meeting, February 22, 2021

#### Executive File Attachments

[Draft 02.17.21 Closed Session Minutes.pdf \(100 KB\)](#)  
[Draft 02.22.21 Closed Session Minutes.pdf \(44 KB\)](#)  
[Draft 02.17.21 Public minutes.pdf \(243 KB\)](#)  
[Draft 02.22.21 Public minutes.pdf \(187 KB\)](#)

## 6. STUDENT BOARD MEMBERS' REPORT

## 7. PRESENTATIONS

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**Subject                      A. PRESENTATION & PUBLIC HEARING OF THE PRELIMINARY 2021/2022 SCHOOL BUDGET**

Meeting                      Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                      7. PRESENTATIONS

Access                      Public

Type

PRESENTATION &amp; PUBLIC HEARING OF THE PRELIMINARY 2021/2022 SCHOOL BUDGET

## File Attachments

SCHEDULE A \_ SOURCES OF REVENUE.pdf (112 KB)

SCHEDULE B \_ STATE AID HISTORY.pdf (142 KB)

Schedule C \_ APPROPRIATIONS DETAIL.pdf (109 KB)

2021\_22\_RECAPITULATION\_OF\_BALANCE.pdf (55 KB)

2021\_22\_Appropriations (2).pdf (382 KB)

2021\_22\_Revenues (1).pdf (72 KB)

21-22 Budget Presentation.pdf (860 KB)

**8. COMMITTEE REPORTS****9. PUBLIC FORUM -AGENDA ITEMS ONLY****Subject                      A. PUBLIC FORUM (See Note 3)**

Meeting                      Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                      9. PUBLIC FORUM -AGENDA ITEMS ONLY

Access                      Public

Type

See Note 3.

**10. ASSISTANT SUPERINTENDENT'S REPORT****Subject                      A. ASSISTANT SUPERINTENDENT'S REPORT**

Meeting                      Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                      10. ASSISTANT SUPERINTENDENT'S REPORT

Access                      Public

Type

**11. SUPERINTENDENT'S REPORT/RECOMMENDATION****Subject                      A. ENROLLMENT**

Meeting                      Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category                      11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

**I. ENROLLMENT**

<b>Schools</b>	<b>2/28/21</b>	<b>2/28/20</b>	<b>2/28/19</b>	<b>2/28/18</b>	<b>2/28/17</b>
Applegarth	453	447	446	413	374
Barclay Brook	301	328	337	349	367
Brookside	404	423	404	414	427
Mill Lake	462	541	553	578	606
MTMS	1787	1788	1715	1660	1664
Oak Tree	776	755	724	698	696
Woodland	313	307	352	412	418
High School	2467	2410	2331	2299	2165
Total	6963	6999	6862	6823	6717

**Out of District Placements**

	Monroe			Jamesburg		
School	January	February	Difference	January	February	Difference
Academy Learning Center	7	7		3	3	
Archway Upper	1	1				
Bridge Academy	1	1				
Center for Lifelong Learning	4	5+1				
Center School	1	1				
Coastal Learning Center				1	1	
Cornerstone Day School	1	1				
CPC High Point	1	1				
Douglass Develop. Center	1	1				
Eden	4	4				
Franklin Twp. Public Schools	1	1				
Hawkswood	1	1				
Lakeview School	1	1				
Manchester Regional Day	1	1				
New Roads Somerset	2	2				
NuView Academy	1	1				
Mercer Elementary	2	2				
Newgrange	1	1				

School						
Newmark Elementary	0	0				
Reed Academy	1	1				
Rock Brook School	1	1				
Rutgers Day School	2	2				
Rugby	2	2		1	1	
Schroth School	2	2				
Shore Center	2	2				
Total	41	42		5	5	

### Staff Count

Monroe Township School District Staff Count as of March 1, 2021	
Department	Number of Staff
Superintendent Office	
Superintendent	1
Secretary	2
Human Resources	3
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Business Office	
Business Administrator	1
Secretary	1
Accounting/Purchasing/Building Use	5
Payroll	3
Benefits	1
Legal	
Board Attorney	0
School Admin/Admin Support	
Principal	8
Assistant Principal	10
Secretary	28
Paraprofessional - Part-time	1
Supervisors K-12 HS	
K-12 Supervisor	5
Secretary	1
Instructional	
Teacher	559
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	115
Paraprofessionals - Part-time	43
Media Coordinator	4
Educational Services Professionals	
LDTC	8
School Social Worker	7
School Psychologist	12
Physical Therapist	2
Occupational Therapist	6
Behavior Specialist/BCBA	2

Nurse	14
Media Specialist	8
School Counselor	22
Reading Specialist	6
SAC	1
Speech	16
Pupil Personnel Services	
Director	1
Supervisor	1
Secretary	5
Paraprofessional	1
Information Systems	
Director	1
Secretary	1
Network Operation Manager	2
Lead Workstation Specialist	1
Workstation Specialist	8
Facilities	
Director	1
Supervisor/Building Manager	3
Secretary	1
Custodial/Maintenance	66
Transportation	
Director	1
Coordinator	1
Specialist	1
Dispatcher	0
Secretary	1
Driver	65
Mechanics	4
Paraprofessionals - Part-time	14
Security	
Director	1
Security Guard	19
Athletic Department	
Supervisor	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	36
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	5
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	24
Total District Staff as of 3/1/2021	1168.5

**Subject****B. HOME INSTRUCTION**

Meeting

Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

**II. HOME INSTRUCTION**

ID #	School	Grade	Reason	Home Instruction Report	Effective Date	End Date
79109	MTHS	12	CST	McDonald, Harris, Ballard, Alagna	9/3/2020	
91198	OTS	5	CST	Rubenstein/Seitz	9/3/2020	
85602	MTHS	12	Medical	Wolk, Whinna, ESCNJ	9/2/2020	
85433	MTHS	12	Medical	McGrory, Di Meola, Donovan, Lyons, ECSNJ	10/2/2020	
83666	MTHS	12	Medical	Youngblood, Warner, Jessop, ESCNJ	10/28/2020	
86900	MTHS	9	Medical	DeMarco	12/2/2020	
92518	AES	5	Medical	Poland	12/23/2020	1/15/2021
93362	MTMS	8	Medical	RUBHC	2/5/2021	2/16/2021
91281	MTMS	8	Medical	LearnWell	2/6/2021	2/10/2021
87630	MTMS	8	Medical	RUBHC	2/12/2021	2/17/2021
83300	MTHS	11	Medical	Ongaro, Donovan, Mackenzie	1/4/2021	
94369	MTHS	10	Medical	Parker, Simmons, Guerra, ESCNJ	1/26/2021	
95001	MTHS	9	Medical	RUBHC	2/17/2021	2/23/2021
85333	MTHS	11	Medical	Tringali, Sharma, Marshall, Lobello, ESCNJ	1/15/2021	

**Subject****C. FIRE/LOCKDOWN DRILLS**

Meeting Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

**III. FIRE/LOCKDOWN DRILL**

Applegarth School ----- February 16 and 24, 2021  
 Barclay Brook School ----- February 9 and 23, 2021  
 Brookside School ----- February 24 and 25, 2021  
 Mill Lake School ----- February 10 and 17, 2021  
 Monroe Middle School----- February 24 and 25, 2021  
 Oak Tree School ----- February 17 and 25, 2021  
 Woodland School ----- February 17 and 26, 2021  
 Monroe High School ----- February 25, 2021

**Lockdown**

Applegarth School-----	February 17 and 26, 2021
Barclay Brook School-----	February 22 and 26, 2021
Brookside School -----	February 23 and 26, 2021
Mill Lake School -----	February 22 and 25, 2021
Monroe Middle School-----	February 23 and 26, 2021
Oak Tree School -----	February 22 and 26, 2021
Woodland School -----	February 16 and 18, 2021
Monroe High School -----	February 26, 2021

**Subject****D. PERSONNEL**

Meeting	Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. SUPERINTENDENT'S REPORT/RECOMMENDATION
Access	Public
Type	Action
Recommended Action	It is recommended that the Board approve the following personnel items A through AE by roll call

**IV. PERSONNEL**

- A. It is recommended that the Board accept the resignation, due to retirement, of **Ms. Nancy Mills**, teacher of grade 4 at Brookside School, effective July 1, 2021.
- B. It is recommended that the Board accept the resignation of **Ms. Sandra Leloia**, paraprofessional at Mill Lake School, retroactive to March 4, 2021.
- C. It is recommended that the Board accept the resignation of **Ms. Stacey Weinstein**, as Spring Site Manager for the 2020-2021 school year effective February 25, 2021.
- D. It is recommended that the Board accept the resignation of **Mr. Nicholas Isola**, as Assistant Boys' Volleyball Coach, retroactive to March 9, 2021.
- E. It is recommended that the Board approve a revision in the end date of the medical leave of absence to **Ms. Casserly Shea**, teacher of kindergarten at Oak Tree School, retroactive to January 4, 2021 through February 15, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Shea may be entitled to.
- F. It is recommended that the Board approve a medical leave of absence to **Ms. Casey Valville**, teacher of special education at Woodland School, retroactive to March 10, 2021 through March 17, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Valville may be entitled to.
- G. It is recommended that the Board approve a medical leave of absence to **Ms. Marni Vicich**, teacher of French at the High School, effective April 6, 2021 through June 30, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Vicich may be entitled to.
- H. It is recommended that the Board approve a medical leave of absence to **Ms. Renata MacKenzie**, teacher of language arts at the High School, effective March 16, 2021 pending further action of the Board in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30,

2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. MacKenzie may be entitled to.

- I. It is recommended that the Board approve a medical leave of absence to **Ms. Nicole Gross**, teacher of language arts at the High School, effective March 16, 2021 through March 26, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Gross may be entitled to.
- J. It is recommended that the Board approve a medical leave of absence to **Ms. Janina Snagusky**, teacher of language arts at the High School, effective March 1, 2021 through April 12, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Snagusky may be entitled to.
- K. It is recommended that the Board approve a medical leave of absence to **Ms. Jennifer Chase**, teacher of mathematics at the High School, effective March 16, 2021 pending further action of the Board in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Chase may be entitled to.
- L. It is recommended that the Board approve a medical leave of absence to **Ms. Meredith Kwitkowski**, teacher of mathematics at the High School, effective March 16, 2021 pending further action of the Board in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Kwitkoski may be entitled to.
- M. It is recommended that the Board approve a medical leave of absence to **Mr. Dennis Kelleher**, teacher of mathematics at the High School, effective March 16, 2021 through December 23, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Kelleher may be entitled to.
- N. It is recommended that the Board approve a medical leave of absence to **Mr. Ron Herrick**, teacher of physical education and health at MTMS, effective March 13, 2021 through June 30, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Herrick may be entitled to.
- O. It is recommended that the Board approve an extended medical leave of absence to **Ms. Maria Naumik**, teacher of art at the HS, retroactive to February 16, 2021 to April 5, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Naumik may be entitled to.
- P. It is recommended that the Board approve a medical leave of absence to **Ms. Sally Foti**, driver in the Transportation Department, retroactive to February 25, 2021 through March 9, 2021 in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Foti may be entitled.
- Q. It is recommended that the Board approve an extended medical leave of absence to **Ms. Jocelyn Munoz**, Site Coordinator at Falcone Care, retroactive to February 22, 2021 through March 12, 2021. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Munoz may be entitled.



- R. It is recommended that the Board approve a medical leave of absence to **Mr. Albert Pulsinelli**, Network Operations Manager for the District, retroactive to March 1, 2021 through March 12, 2021. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Pulsinelli may be entitled.
- S. It is recommended that the Board approve a medical leave of absence to **Mr. Carlo Terrones**, custodian at the High School, retroactive to February 8, 2021 through February 21, 2021. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Terrones may be entitled.
- T. It is recommended that the Board approve a maternity leave of absence to **Ms. Danielle Rispoli**, teacher of Basic Skills at Oak Tree/Applegarth School, effective May 25, 2021 through December 23, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Rispoli may be entitled to.
- U. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Jenna Fisher**, teacher of special education at Brookside School, effective April 12, 2021 through June 30, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Fisher may be entitled to.
- V. It is recommended that the Board approve an extended maternity leave of absence to **Ms. Karissa DiLorenzo**, teacher of math at MTMS, effective April 23, 2021 through June 30, 2021 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. DiLorenzo may be entitled to.
- W. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Ms. Dana DiBenedetto**, teacher of grade 4 at Woodland School, retroactive to February 22, 2021 through March 12, 2021. Ms. DiBenedetto's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- X. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Mr. Jeffrey VanLiew**, custodian at the High School, effective April 6, 2021 through June 22, 2021. Mr. VanLiew's unpaid days will be counted against his entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- Y. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Ms. Ruchika Wadhwa**, paraprofessional at MTMS, retroactive to February 16, 2021 through March 5, 2021. Ms. Wadhwa's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- Z. It is recommended that the Board approve an unpaid leave of absence to **Ms. Lucia O'Scannell**, paraprofessional at Woodland/Transportation, retroactive to March 1, 2021 through April 29, 2021.
- AA. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Ms. Marlana Beaton**, school nurse at Barclay Brook, retroactive to February 18, 2021 through March 21, 2021 and an intermittent leave of absence effective March 22, 2021 through May 5, 2021. Ms. Beaton's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- AB. It is recommended that the Board approve the following staff as Professional Development Trainers for the 2020-2021 school year:
- Larissa Miller              High School
- AC. It is recommended that the Board approve the following certificated staff on the following step on guide (\*pending satisfactory completion of pre-employment requirement):

Name	School	Position	Step on Guide	Acct. no.	Dates	Reason
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Olivia Farino	Applegarth	Long Term substitute Spec. Ed.	\$150/day	11-213-100-101-000-050	Retroactive to 2/18/21-3/26/21	New position
Randy Royle	MTMS	Teacher of Physical Education	Step 1 BA \$51,797	11-130-100-101-000-080	3/17/21-6/30/21 or until such time when classroom teacher returns	Leave replacement extension
Ryan Turco	MTMS	Teacher of Math	Step 1 BA \$51,797	11-130-100-101-000-080	4/28/21-6/30/21 or until such time when classroom teacher returns	Leave replacement extension
Joseph Rooney	HS	Teacher of Language Arts	17% additional contract	11-140-100-101-000-070	Retroactive to 2/15/21-TBD	Leave replacement extension
Robert Byrnes	HS	Teacher of Language Arts	17% additional contract	11-140-100-101-000-070	Retroactive to 2/15/21-TBD	Leave replacement extension
Ana Lanfranchi	HS	Teacher of Language Arts	17% additional contract	11-140-100-101-000-070	Retroactive to 2/12/21-TBD	Leave replacement extension
Sandra Bubnowski	HS	Teacher of Language Arts	17% additional contract	11-140-100-101-000-070	Retroactive to 2/12/21-TBD	Leave replacement extension
Carre Tringali	HS	Teacher of Language Arts	17% additional contract	11-140-100-101-000-070	Retroactive to 2/12/21-TBD	Leave replacement extension
Jodi Silberstein	HS	Teacher of Art	17% additional contract for a total of 34% additional	11-140-100-101-000-070	Retroactive to 2/15/21-3/25/21	Leave replacement
Jessica Singer	HS	Teacher of Art	17% additional contract for a total of 34% additional contract	11-140-100-101-000-070	Retroactive to 2/12/21-3/26/21	Leave replacement
Christina LaQuay	HS	Teacher of Art	34% additional contract	11-140-100-101-000-070	Retroactive to 2/15/21-3/26/21	Leave replacement
David Virelles	HS	Teacher of Art	34% additional contract	11-140-100-101-000-070	Retroactive to 2/15/21-3/26/21	Leave replacement
Kathy Czizik	Mill Lake	Kindergarten	51% additional contract	11-110-100-101-000-040	Retroactive to 2/15/21-3/2/21	Leave replacement
Shane Bigelow	HS	Teacher of LA	17% additional contract	11-140-100-101-000-070	Retroactive to 3/1/21-4/9/21	Leave replacement extension
Andrea Feminella	HS	Teacher of LA	17% additional contract	11-140-100-101-000-070	Retroactive to 3/1/21-4/8/21	Leave replacement extension
Catherine Simmons	HS	Teacher of LA	17% additional contract	11-140-100-101-000-070	Retroactive to 3/1/21-4/8/21	Leave replacement extension
Amanda McCormack	HS	Teacher of LA	17% additional contract	11-140-100-101-000-070	Retroactive to 3/1/21-4/9/21	Leave replacement extension
Salvatore Profaci	HS	Teacher of business	17% additional contract	11-140-100-101-000-070	Retroactive to 2/1/21-6/30/21	Resignation replacement
Nikki Reich	MTMS	Teacher of Spec. Education	17% additional contract	11-213-100-101-000-080	Retroactive to 1/8/21-1/15/21	Leave replacement

Alyssa Sliwoski	MTMS	Teacher of Spec. Education	17% additional contract	11-213-100-101-000-080	Retroactive to 1/8/21-1/15/21	Leave replacement
Kimberly Lawson	MTMS	Teacher of Spec. Education	17% additional contract	11-213-100-101-000-080	Retroactive to 1/8/21-1/15/21	Leave replacement
Stephanie Moore	MTMS	Teacher of Spec. Education	17% additional contract	11-213-100-101-000-080	Retroactive to 1/8/21-1/15/21	Leave replacement
Karen Berecsky	Virtual	ESL/Bilingual Parent Literacy Night	Instructional rate \$53.87 for 1.5 hrs.	20-274-100-100-000-098 Title III	Retroactive to 2/23/21	New position
Maham Ayub	Virtual	ESL/Bilingual Parent Literacy Night	Instructional rate \$53.87 for 1.5 hrs.	20-274-100-100-000-098 Title III	Retroactive to 2/23/21	New position
Maureen Jones	Virtual	ESL/Bilingual Parent Literacy Night	Instructional rate \$53.87 for 1.5 hrs.	20-274-100-100-000-098 Title III	Retroactive to 2/23/21	New position
Diana Kaiser	Virtual	ESL/Bilingual Parent Literacy Night	Instructional rate \$53.87 for 1.5 hrs.	20-274-100-100-000-098 Title III	Retroactive to 2/23/21	New position
Richard Suhr	HS	Teacher of Math	Additional 34% contract	11-140-100-101-000-070	3/16/21-TBD	Leave replacement
Peter Ruckdeshel	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/16/21-TBD	Leave replacement
Myra Dabkowski	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/16/21-TBD	Leave replacement
Katherine Fitzgerald	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/16/21-TBD	Leave replacement
Sarah O'Neill	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/16/21-TBD	Leave replacement
Michael Wall	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/17/21-TBD	Leave replacement
Sara Adames	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/17/21-TBD	Leave replacement
Katerina Profaci	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/17/21-TBD	Leave replacement
Brittney Benesz	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/17/21-TBD	Leave replacement
Stephanie Cook	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/17/21-TBD	Leave replacement
Emily Martin	HS	Teacher of Math	Additional 17% contract	11-140-100-101-000-070	3/16/21-TBD	Leave replacement
Gerald Minter	HS	Teacher of Math	Additional 17% contract (total 34%)	11-140-100-101-000-070	3/16/21-TBD	Leave replacement
Nawon Park	Virtual	ESL/Bilingual Parent Literacy Night	Instructional rate \$53.87 for 1.5 hrs.	20-274-100-100-	Retroactive to 2/23/21	New position

				000-098 Title III		
Megan Williams	HS	Asst. Girls Basketball Coach	Step 2 \$5667	11-402-100-100-000-070	2020-2021 school year	New position
Randy Royle	HS	Asst. Wrestling Coach	Volunteer	volunteer	Retroactive to 3/1/21-6/30/22	New position
Charles Diskin	HS	Asst. Wrestling Coach	Volunteer	volunteer	Retroactive to 3/1/21-6/30/22	New position
Salvatore Profaci	HS	Asst. Wrestling Coach (50%)	Step 1 \$5071 (50%)	11-402-100-100-000-070	Retroactive to 3/1/21-6/30/22	New position
Sean Field	HS	Asst. Wrestling coach	Volunteer	volunteer	Retroactive to 3/1/21-6/30/22	New position
Cynthia Hills	Applegarth	Teacher gr. 4	25 years longevity \$2380	11-120-101-100-000-050	Retroactive to 3/1/21-6/30/22	Increase in longevity
Lisa Papandrea	Mill Lake	Student Council Advisor	\$1335 pro rated	11-120-100-101-000-040	3/29/21-6/30/21	Leave replacement
Meghan Meyers	Mill Lake	Unified Sports Liaison	Instructional rate \$53.87/hr.	11-120-100-101-000-040	Retroactive to 3/3/21-6/30/21	New position
Meredith Kwitkowski	HS	Math Department Coordinator	\$7582 pro rated	11-140-100-101-000-070	7/1/20-3/15/21	Leave - Change in end date
Renata MacKenzie	HS	Language Arts Department Coordinator	\$7582 pro rated	11-140-100-101-000-070	7/1/20-3/15/21	Leave - Change in end date
Nicole Gross	HS	AVID	17% additional contract	11-140-100-101-000-070	7/1/20-3/15/21	Leave - Change in end date
Nick Isola	HS	Site Spring Manager	Step 3 \$6509	11-402-100-000-000-070	Retroactive to 3/8/21-6/30/21	Resignation replacement
Leigh Vogtman	HS	Spring Fitness/Aerobics	\$1721	11-401-100-000-000-070	3/16/21-6/30/21	advisor position

AD. It is recommended that the Board approve the following non-certificated staff on the following guides (\*pending satisfactory completion of pre-employment requirement):

Name	School	Position	Step on Guide	Acct. no.	Dates	Reason
David Tessein	District	Maintenance Worker	Step 7 +Premium+Journeyman+BS \$26.68+\$2.70+\$2500+\$750 for 8 hrs. day	11-000-261-100-000-098	4/1/21-6/30/21	Transfer to Retirement replacement
Melinda Ulrich*	Applegarth	Para café	Step 1 Reg. \$14.32 for 3.75 hrs.	11-000-262-107-000-050	4/6/21-6/30/21	Replacement position
Robert Malkiewicz*	HS	Custodian second shift	Step E+2 <sup>nd</sup> shift \$20.72+\$1.00 for 8 hours	11-000-262-100-000-070	4/1/21-6/30/21	Transfer replacement
Donna Daldos	Mill Lake	Lead Custodian	Step 3+2 <sup>nd</sup> shift+lead+B.S. \$23.66+\$1.00+\$1.15+\$750 for 8 hours/day	11-000-262-100-000-040	Retroactive to 3/1/20-6/30/21	Transfer

Heidi DeFabritus	Barclay Brook	Para K/lunch	Step 1 Reg. \$14.32 for 3.75 hrs.	11-190-100-106-000-010 67% 11-000-262-107-000-010 33%	Retroactive to 2/24/21-6/30/21	Change in start date
Namita Jain	Oak Tree	Para café/class	Step 2 Reg. \$14.42/hr. for 3.75/hr.	11-190-100-106-000-060 33% 11-000-262-107-000-060 67%	Retroactive to 3/5/21-6/30/21	Transfer
Shane Mangan	Mill Lake	Head Custodian	Step 13+p0remium+BS+25 yr longevity \$35.35+\$2.20+\$750+\$2000	11-000-262-100-000-040	4/1/21-6/30/21	Transfer
Deirdre Zeni	Barclay Brook	Para- PreK	Stipend for service hours 2 credits \$100	11-216-100-106-000-010	Retroactive to 3/9/21-6/30/21	PD credit
Sebastian Mroz*	Oak Tree	Custodian	Entry level second shift \$20.72+\$1.00 sec. shift for 8 hours/day	11-000-262-100-000-060	3/16/21-6/30/21	Change in start date

AE. It is recommended that the Board approve the following list of substitutes for the 2020-2021 school year:

**Certificated**

Tracy Ash  
Cuddy Angelica  
Samantha DeSantos  
Karen O'Brien  
Rupa Murali  
Michael Quint  
Ilyssa Schwartz  
Julie Williams  
Salvatore Profaci

[illegible]

**Non- Certificated**

Charles Disken  
Sean Field  
Michael Muse  
Randy Royle  
Anthony Castrovinci

Substitute Volunteer Coach  
Substitute Volunteer Coach  
Substitute Volunteer Coach  
Substitute Volunteer Coach  
Substitute Security

Executive File Attachments  
resumes.pdf (470 KB)

## Subject

## E. BOARD ACTION

Meeting Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the following personnel items A through M by roll call

## V. BOARD ACTION

- A. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. It is recommended that the Board approve the previously submitted list of Field Trips for the 2020-2021 school year.
- C. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of February 2021.
- D. It is recommended that the Board approve student no. 86143 to attend the Hugh O'Brian Youth Leadership ("HOBY" ) virtual conference on June 11-13, 2021 for a registration fee cost of \$225.00.
- E. It is recommended that the Board approve the previously submitted agreement between Center for Counseling Services and the Monroe Township School District for a district-wide professional development on Suicide Awareness: Understanding Risk and Intervening for Safety on April 30, 2021 and May 21, 2021 for a cost of \$3,000.
- F. It is recommended that the Board approve the previously submitted revised school calendar for the 2020-2021 school year.
- G. It is recommended that the Board approve the following out-of-district placement for the 2020-2021 school year:

Student No.	School	Start Date	Tuition
85156	Academy Learning Center	3/1/21	\$303 per diem

- H. It is recommended that the Board approve the previously submitted curriculum for the 2020-2021 school year:
- Dynamics of Geometry
- I. It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the February 17, 2021 Board meeting:

220421  
220495  
220506

- J. It is recommended that the Board approve the abolishment of the following Policies and Regulations:

Policy 3431.1	Family Leave
Policy 4431.1	Family Leave
Policy & Reg. 7430	School Safety

- K. It is recommended that the Board approve the following Bylaw, Policies and Regulation for a first reading:

Bylaw 145	Board Member Resignation and Removal
Regulation 1642	Earned Sick Leave Law
Policy 1643	Family Leave

## Regulation 5420

## Reporting Pupil Progress

- L. It is recommended that the Board approve the following Bylaw, Policies and Regulation for a second and final reading:

Bylaw 155  
Policy & Reg. 8310

Board Committees  
Public Records

- M. It is recommended that the Board approve the following club at the High School for the 2020-2021 school year:

Adelante Club

#### File Attachments

March Professional Leaves.3-15-2021.pdf (449 KB)  
Revised school calendar 2020-2021.pdf (488 KB)  
policies & reg. first reading.pdf (980 KB)  
Policies for second read.pdf (2,153 KB)

#### Executive File Attachments

Field Trip Request 3-15-2021.pdf (53 KB)  
FEBRUARY 2021 suspensions.pdf (12 KB)  
Dynamics of Geometry 2-12-2021.pdf (81,361 KB)  
Center for Counseling.pdf (53 KB)  
Club\_Application\_Form-Adelante Club.pdf (3,572 KB)  
Adelante Hispanic\_Latin X Club Mission Statement.pdf (45 KB)

## 12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

### Subject

### A. BOARD ACTION

Meeting

Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Access

Public

Type

Action

Recommended Action

It is recommended that the Board of Education approve the following Board Action Items by roll call.

#### A. PROFESSIONAL APPOINTMENTS:

1. It is recommended that members of the Monroe Township Board of Education approve **Cornerstone Day School**, 12 Commerce Drive, Cranford, NJ 07016 to provide educational services to district students placed in their facility.
2. Be it resolved by the Monroe Township Board of Education to retain the **Law Offices of David Rubin** to handle a SEC matter, consistent with NJSA 18A:16-6, said costs to be covered by the Board's insurance carrier.

#### B. TRANSFER #7

It is recommended that members of the Monroe Township Board of Education approve Transfer #7 for January 2021 for Fiscal Year 2020/21 as previously submitted.

#### C. SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for January 2021, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in

accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the January 2021 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

**D. BILL LIST**

It is recommended that the bills totaling \$12,584,115.32 for February 2021 be ratified by the Board. The bills have been reviewed and certified by the Board Secretary.

**E. SPECIAL REVENUE FUNDS**

It is recommended that the members of the Monroe Township Board of Education approve the previously submitted **2020/21 ESEA Grant Application Amendment**.

**F. CONTRACT RENEWAL - PREVENTION SPECIALIST**

It is recommended that members of the Monroe Township Board of Education approve the previously submitted proposals between **Prevention Specialists Inc.**, 208 Monmouth Road, Suites 2 Oakhurst, NJ 07755 and the Monroe Township Board of Education for the purpose of compliance with Federal Motor Carrier Safety Regulations ("FMCSR") regarding driver substance abuse/alcohol misuse testing and non-dot employee testing for the time period of January 1, 2021 through December 31, 2021.

**G. STUDENT INTERNSHIPS / SETON HALL UNIVERSITY**

It is recommended that the Monroe Township Board of Education approve the previously submitted Agreement for Student Internships between **Seton Hall University** and the Board for the period 2021/22 school year. The Board President and the Superintendent of Schools are hereby authorized and directed to take all necessary steps to implement this action by the Board.

**H. CONTRACT RENEWAL - COMPUTER SOLUTIONS, INC.**

It is recommended that the Board of Education renew the previously submitted Agreement between **Computer Solutions, Inc.** and the Board for the provision of payroll and staff attendance processing services effective July 1, 2021 through June 31, 2022 for a fee of \$12,924.00.

**I. COORDINATED TRANSPORTATION CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION**

It is recommended that members of the Monroe Township Board of Education approve the previously submitted agreement for participation in coordinated transportation between the **Camden County Educational Services Commission** and Monroe Township Board of Education for transportation services for the 2020/21 school year.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA  
Prepared by

March 15, 2021  
Meeting Date

File Attachments

SHU Affiliation Agreement - 2021.pdf (145 KB)  
Computer Solutions, Inc. 21.22.pdf (174 KB)  
Prevention Specialists Inc..pdf (539 KB)  
Financials.pdf (3,573 KB)  
ESEA Amendment.pdf (124 KB)  
Camden County Educational Services Commission 20.21\_Redacted.pdf (101 KB)

Executive File Attachments

Cornerstone Day School.pdf (84 KB)

## **13. BOARD PRESIDENT'S REPORT**

## **14. OTHER BOARD OF EDUCATION BUSINESS**

## **15. PUBLIC FORUM**

**Subject** **A. PUBLIC FORUM (See Note 3)**



Meeting Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 15. PUBLIC FORUM

Access Public

Type Information

**See Note 3.**

## **16. CLOSED SESSION RESOLUTION**

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**Subject A. CLOSED SESSION RESOLUTION**

Meeting Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

## **17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY**

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**Subject A. PUBLIC FORUM (See Note 3)**

Meeting Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Access Public

Type Information

**See Note 3.**

## **18. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 22, 2021**

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**Subject A. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 22, 2021**

Meeting Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 18. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 22, 2021

Access Public

Type

NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 22, 2021 6:00 P.M.

## **19. ADJOURNMENT**

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**Subject A. NOTES**

Meeting	Mar 15, 2021 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. ADJOURNMENT
Access	Public
Type	Action

**NOTES**

**Note 1:** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

**Note 2:** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

To the extent the Jamesburg Representative inadvertently votes on any other matter, his vote shall not be counted.

**Note 3:** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board can do so by following the instructions below:

1. To make a public comment, please use the "raise hand" feature.
2. When you are called on to speak during public forum your microphone status will be set to UNMUTE. Please do not attempt to UNMUTE yourself as this may cause your microphone to stay MUTED.
3. When called upon, you will be given the option to share your device's camera with the rest of the panelists and attendees during your speaking time. If you choose to do this simply click the "video camera" icon.

4. After you are unmuted, please state your name and address. Each statement made by a participant shall be limited to four minutes' duration, or less, in accordance with Board Bylaw 0167.
5. After you are finished speaking you will be muted and your permission to share your camera will be disabled.
6. Please turn off the "raise hand" feature.

Members of the public may submit comments to [submit@monroe.k12.nj.us](mailto:submit@monroe.k12.nj.us) via electronic mail or by written letter addressed to the Board Secretary. Public comments can be submitted up to eight hours prior to the start of the scheduled meeting. All submitted comments will be limited to four minutes' duration, or less in accordance with Board Bylaw 0167. Residents submitting comments will not be provided an opportunity to comment during Public Forum 1 or 2, as applicable.